



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(UNIVERSITY OF DELHI)**

APRIL 27, 2020

EXAMINATION NOTICE FOR REGULAR STUDENTS

Students of BMS / BBA (FIA) / B.Sc. (H) Computer Science I, II & III year are required to fill their examination forms and deposit the examination fees for appearing in their II, IV & VI semester examinations, to be held in May/ June 2020 latest by 8th May, 2020.

Kindly note that the Examination Form and Fees has to be filled only through the link on the Attendance portal (<https://pgtechnos.com/EduERP/>) of our college.

Steps for examination form and fee payment:

1. Go to <https://pgtechnos.com/EduERP/>
2. Enter your login details
3. Click on “**Exam Form May-June 2020**”
4. Verify all the details and modify if you want to change any details. For example, if you want to update your contact number, kindly edit the contact number in the field mentioned in your examination form.
5. Your current semester papers are already selected and displayed.
6. Select for the ER (Essential Repeat) / IMP (Improvement) papers, if any.
7. Click on the “**Save**” button after you thoroughly went through the examination form.
8. You will not be able to change anything once you press the Save button. Kindly go through the form details carefully.
9. Click on the “**Pay Fees**” button and it will take you to the payment gateway for the payment of examination fees. Payment modes of fees are Net Banking, Credit Card, Debit Card and UPI. No other mode of payment is acceptable.
 - a. In case amount gets deducted from your account and payment status does not shows **Successful** message, then please make the payment again until it says **Successful**. All the extra amount debited from your account will be refunded back once the lockdown is lifted by filling up a form and submitting the bank statement showing debits in the college’s accounts department.
10. Once fee is paid, you will be redirected to the same page and provided the Fee Slip and your duly filled Exam form.

Note: In case of any difficulty, you can contact on 9577227744 through WhatsApp only. Please do not call or send SMS to the above number. Share your name, roll number, course, section and semester along with your query on the above-mentioned number through WhatsApp only.

Kindly refrain from entering the data directly into the link provided by the University of Delhi.

The course wise details of examination fee to be paid is as under:

S.NO	COURSE NAME	FEE
1	BMS I YEAR	710
2	BMS II YEAR	710
4	BMS III YEAR	510
5	BBA (FIA) I YEAR	710
6	BBA (FIA) II YEAR	710
8	BBA (FIA) III YEAR	510
9	B.SC. (H) C.S. I YEAR	1110
10	B.SC. (H) C.S. II YEAR	1610
11	B.SC. (H) C.S. III YEAR	1310

Note:

1. A sum of ₹400/- is to be paid for ER/Improvement up to four papers per semester.
2. A sum of ₹200/- is to be paid per practical.

(S.K. Jairath)
Administrative Officer

CC: Students' Notice Board
Accounts
File